

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
September 10, 2024 @ 6:45 p.m.
RCESD/EMS Office
287 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order
2. Public Comments
3. Consideration, discussion, and any approval of August 2024 **Minutes** (Action Item)
4. Consideration, discussion, and any approval of August 2024 Financial Report (Action Item)
 - Emergicon Collections and Write-Off Reports
 - CitiBank Credit Card Statements
 - Sales Tax Report
 - Ratify Deposits WVFD Grant for Insurance totaling \$438.35
5. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments and Robertson County ESD and Robertson County Emergency Medical Services to include funding adjustment (Action Item)
6. Consideration, discussion, and any approval of **FY2023-24 Budget Adjustments** (Action Item)
 - ESD Administrative and Tower adjustments
 - Blackjack VFD adjustment totaling 1602.90
 - Bremond VFD adjustment totaling \$4799.41
 - Calvert VFD adjustment totaling \$468.29
 - Easterly VFD adjustment totaling \$1040.93
 - Franklin VFD adjustment totaling \$460
 - Hearne VFD adjustment totaling \$4112.28
 - Seale VFD adjustment totaling \$1293.64
 - Wheelock VFD adjustment totaling \$2881.85
7. Consideration, discussion, and any approval of **Requests for FY 2023-24 Preapproval** of Expenditures of Volunteer Fire Departments and Robertson County ESD/EMS (Action Item)
 - None (July cut-off)
8. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2023-24 expenditures (Action Item)
9. Consideration, discussion and any **Approval for Payment of Robertson County Emergency Services District** Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)
10. Consideration, Discussion and any Approval of Robertson County Emergency Services District Tower Building Project (Action Item)
 - Timeline of Equipment Transfer
11. Consideration, Discussion and any Approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)
 - Other Operational and Personnel Related Items
 - Amended W2 Update
12. Consideration, discussion and any approval of Robertson County Emergency Services District dba Robertson County Emergency Medical Services reallocating old Chassis to Wheelock Volunteer Fire Department and Easterly reallocating skid unit to Wheelock Volunteer Fire Department for construction of Brush Truck with an approximate cost of \$20,000 (Action Item)
13. Consideration, Discussion and any Approval regarding Robertson County Emergency Services District funds in financial institutions, fees and interest income, and depositing Robertson County Emergency Services District Funds in a Texas Local Government Investment Pool and consideration, discussion and authorizing any action under the Texas Public Funds Investment Act (Action Item)
 - Tex Pool Investment Policy and Application

14. Consideration, discussion and any approval of the Robertson County Emergency Services District Budgets and Contracts for Fiscal Year 2024-2025 (Action Items)

- Administrative Budget
- Robertson County EMS Budget
- Tower Budget
- Volunteer Fire Department Budgets
 - Blackjack
 - Bremond
 - Calvert
 - Easterly
 - Franklin
 - Hearne
 - Seale
 - Wheelock

15. Consideration, discussion and any approval to adopt the tax rate of \$0.07290/\$100 for tax year 2024 including I&S \$0.00600/\$100 for the Robertson County Emergency Services District (Action Item)

16. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports

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17. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports

18. Annual Employee Evaluations

19. EXECUTIVE SESSION

- Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters
 - Employee Evaluations
- Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
- The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)

20. RECONVENE INTO REGULAR SESSION

- The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.

21. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District October 8, 2024